

## **CALL FOR AN EXTERNAL EVALUATION OF THE USAWA PROJECT**

Protection International Africa (PIA) is registered as a legal entity in Kenya and is recognised as a ‘non-government organisation’. PIA is the regional hub for all Protection International’s work in Africa, with the office in Nairobi hosting the hub as well as the Kenya office, otherwise referred to as Protection International Africa in Kenya (PIA-Kenya/PIA-K). Additionally, PIA has direct engagement with the PI Country Office in DRC, a focal point in Tanzania and projects across the African Region in East Africa, West Africa, Central Africa and Southern Africa.

PIA’s objective is to increase the agency of human rights defenders (HRDs) and contribute to creation of safe spaces for HRDs to continue advocating for the promotion and protection of HRDs’ rights to defend human rights. This objective is achieved through capacity building in physical and digital security; monitoring, documentation and reporting of human rights violations; national, regional, and international advocacy; emergency response to human rights defenders at risk and network strengthening.

Protection International Africa is seeking the services of a qualified and experienced consultant for our USAWA project.

### ***The Consultant will carry out the following Specific Duties:***

Undertake the evaluation of the project to unpack its achievements, challenges, and the lessons learnt to effectively communicate to the implementing partners and or /donors and for the future programs’ development using the following evaluation criteria and key questions.

#### **A. Relevance:**

1. Do the various parties involved in the project think that the project was appropriate in the context of the minority HRDs in the intervention areas?
2. Did the project team use the most appropriate strategies in relation to the context?, Specifically, analyse the following strategies:
  - a. Stronger and more structured HRDs network and coalitions
  - b. Engagement (dialogue) with the state authorities and key actors.
  - c. Empowered HRD able to carry out their work safely and without fear of attacks
3. Were there any major risks that were not taken into account by the project team?

#### **B. Effectiveness:**

1. Assess what has been achieved in relation to the planned activities and outcomes.
2. Check whether the activities carried out have contributed to achieving the desired results.
3. Assess the strategic importance of the project’s success.
4. How effective are the training methodologies used by the project?
5. Are the facilitation/training methods and training materials adapted to the target groups? In particular, women human rights defenders, KVP, land and environmental defenders and Persons with disabilities?
6. Is the training material adapted to the needs of the trainers/facilitators?

#### **C. Efficiency:**

1. Have the project resources (budget, staff, materials) been well utilized in relation to the results achieved? Do they meet the criterion of cost-effectiveness?
2. How did the team monitor the project and adopt to the findings?

3. An in-depth assessment of the project team's working relationships with each other and with the partners and other parties involved.
4. What synergies exist with other organisations working in a similar field with similar objectives?
5. What challenges has the project faced that have impacted on its implementation under normal conditions?

#### **D. Gender and diversity**

1. To what extent has the project fostered the equal participation of women and promoted women's rights and increased the protection and safety of women human rights defenders, persons with disabilities, land and environmental defenders and Key and Vulnerable population?
2. Have project data been disaggregated by gender?
3. Has monitoring adequately measured progress in achieving gender equity results?
4. Were gender-related risks and constraints adequately monitored?

#### **E. Sustainability:**

1. What is the degree of acceptance and ownership of the project by the communities where it is implemented?
2. Has the project contributed to sustainable changes within the community and on specific behaviours of human rights defenders?

#### **F. Impact:**

1. To what extent has the project helped to create conditions conducive to improving the working environment for HRDs.
2. To what extent has the project achieved its objectives (see objectives in the introductory section)?
3. What was the project's theory of change and do the results support this theory?
4. Were there any positive or negative unintended effects?
5. What has been the project's greatest success in protecting human rights defenders in Tanzania?
6. Document the most relevant success stories from all the four target groups.

### **3. Key evaluation stages**

As part of this evaluation, the consultant/evaluator will use various methods to gather information: examination of key project documents; direct observation in the field; interviews with target partners and focus groups discussions. The consultant/evaluator will also use data collected by the project teams:

- Project document,
- Project baseline,
- Protection Manual,
- Activity reports
- Interim report
- And any other documentation useful for its work.

#### ***Management and timeframe***

The Consultant will be supervised and guided directly by Protection International Africa (PIA).

The Consultant will present an initial layout (Inception phase) document and one (1) report.

***PI Africa will be responsible for the following duties:***

1. Holding an entry meeting with the consultant.
2. Sharing relevant PI Africa background organizational information and provide contacts and HRDs who are PI Africa's partners.
3. Review, discuss and improve the drafts produced from the consultant.
4. Providing the consultant with specific feedback within the stipulated period.
5. Validate the final evaluation report.

***4. Deliverables***

The consultant will report to and liaise with PI Africa for support as needed. Mobilization of various respondents will be supported by PI Africa and THRDC. This includes setting up interviews and meetings with project beneficiaries, and other stakeholders.

***The selected consultant should deliver the following:***

- **Inception Report:** The inception report should include.
  - i. Proposal on ethical and feasible evaluation methodologies to respond to the evaluation questions, proposal on data collection tools to be used, provide a schedule of evaluation activities and tasks.

***Produce Draft Report***

- **Zero Draft evaluation Report** - The draft report will provide preliminary findings and recommendations and provide tangible evidence (information and data) as per the study objectives.
- Timely feedback on the zero draft will be provided by PIA.
- **Revised zero draft report**- The revised report will synthesize all data, findings, conclusions and recommendations, considering all comments and additions from the PIA team following the submission of the zero-draft report.
- **Validation meeting/Oral Presentation:** PI Africa will organize a feedback meeting. The consultant will make a presentation to PIA on the preliminary findings of the study, conclusions and recommendations and lessons for programs improvement. The meeting will be an opportunity to clarify outstanding aspects of the study before finalization of the report.
- **Produce a Final report:** The consultant will be expected to produce a final report, including main issues discussed and all comments provided by PIA during the validation meeting; while the consultant shall determine the substantive content of the findings, conclusions, and recommendations of the report. (Final report must be formatted (edited, content layout and design) ready for publication (in a printable final version approx. 30 pages).
- The report is subject to final approval by PIA in terms of whether the report meets the conditions of the ToRs and expected standards.

**Duration of Assignment:**

Protection International Africa stands **for the right to defend human rights**

The assignment will take maximum period of 30 days preferably starting on **13<sup>th</sup> January 2025** and ending on **or before 13<sup>th</sup> February 2025** in the countries covered by the project.

#### **Application Requirements:**

Qualified individuals/organizations are invited to apply for this consultancy by submitting the following documents:

1. Expression of Interest with a clear understanding of the TORs.
2. Proposed Methodology and timelines for this assignment.
3. Reference letters/materials from previous assignments.
4. Curriculum Vitae of the individual (s) that will undertake this assignment. For organizations, please provide your organizational profile and portfolio on similar assignment.
5. A budget quotation for the costs of the assignment.

Interested parties are requested to submit their technical and financial proposals including:

1. For independent consultants:
  - a. A detailed CV (including three referees and areas of expertise)
  - b. A letter of motivation
  - c. 1 previous similar evaluation report written by the applicant.
2. For consultancy firms:
  - a. Profile of the organisation
  - b. Letter of motivation
  - c. CV of the team that will be involved in the evaluation.
  - d. Previous similar evaluation report written by the consultancy firm.

And for both cases:

- An explanation (understanding) of the terms of reference
- An explanation of the methodology and the main tools to be used in the evaluation
- A realistic budget for the evaluation (make a clear distinction between structural costs - air tickets, accommodation, etc. - and the cost of the service).

#### **Application Details:**

All applications should be addressed to the Regional Human Resource Officer via: [recruitment.africa@protectioninternational.org](mailto:recruitment.africa@protectioninternational.org). The email Subject should read "**USAWA Evaluation Project**". All applications will be received by email only. For heavy documents, please provide a link to access them.

This call for consultancy closes on **3<sup>rd</sup> January 2025 at 11:59 PM Eastern Africa Time**